



THE FEDERAL BRIDGE CORPORATION 2017-2018 ANNUAL REPORT TO PARLIAMENT ON THE *PRIVACY ACT*

1. INTRODUCTION

- The purpose of the *Privacy Act* is to protect the privacy of individuals with respect to personal information about themselves held by government institutions and to provide individuals with a right of access to that information.
- The 2017-2018 Annual Report to Parliament of The Federal Bridge Corporation (Corporation) is prepared in accordance with section 72 of the *Privacy Act* on a consolidated basis which takes into account the structural changes that the Corporation has undergone during the reporting period
- In accordance with the government's plan for the restructuring of the Corporation, the former FBCL has amalgamated with its wholly-owned subsidiary, St. Mary's River Bridge Company (SMRBC), on January 27, 2015 and with another parent Crown corporation, Blue Water Bridge Authority (BWBA), on February 1, 2015, to continue all three amalgamating corporations as one amalgamated entity, also known as The Federal Bridge Corporation, with all the rights, obligations and properties of these amalgamating corporations. The Corporation continues to hold one wholly-owned subsidiary, The Seaway International Bridge Corporation, Ltd. and to be responsible for overseeing and being accountable for the international bridges under its control and to provide strategic direction to the asset operators under its jurisdiction. Its mandate is to provide the highest level of stewardship so that its international bridge structures are safe and efficient for users. The Corporation is also in a position to provide expertise and advice to the federal government with regard to design, building, maintenance and operation of bridges and associated structures.
- This Annual Report is being tabled in Parliament in accordance with section 72 of the *Privacy Act*.

2. ORGANIZATION

The former FBCL was a small institution with 14 full-time employees and SMRBC had no full-time employees. BWBA at the time of the amalgamation had 47 full-time employees. As of the end of the reporting period, the Corporation now has 68 full-time employees.

3. DELEGATION ORDER

The President and Chief Executive Officer of the Corporation has delegated her powers and responsibilities under the *Privacy Act* to the Vice-President, Legal Affairs and Corporate Secretary of the Corporation. He is supported in his work related to privacy by the Manager of IM and Administrative Services.

A copy of the Delegation Order is attached as Annex A.

4. INTERPRETATION OF THE STATISTICAL REPORT

Over the last five years, the numbers of requests for access to personal information received by FBCL under the *Privacy Act* were as follows:

Year	Former FBCL	SMRBC	BWBA	TOTAL
2013-2014	0	0	0	0
2014-2015	0		0	0

Year	FBCL amalgamated	TOTAL
2015-2016	0	0
2016-2017	0	0
2017-2018	0	0

As the FBCL has received very few requests for access to personal information under the *Privacy Act* over the years, it is difficult to draw significant trends on the application of exemptions and exclusions or to derive conclusions from the information on completion times, extensions and consultations contained in the Statistical Reports of the Corporation. The relatively low number of requests for access to personal information reflects the fact that FBCL does not operate many programs or conduct many activities that requires the collection of personal information from the public.

A copy of the Statistical Report of the Corporation is attached as an appendix to Annex B.

5. TRAINING

No training was taken during the reporting period.

6. NEW OR REVISED POLICIES

The FBCL did not implement any new and/or revised policies, guidelines or procedures with respect to the *Privacy Act* during the reporting period.

7. SUMMARY OF KEY ISSUES

No complaints were made and/or investigations undertaken during the reporting period.

8. MONITORING TIME TO PROCESS AI REQUESTS

No monitoring done during the reporting period given the few numbers of requests.

9. PRIVACY BREACHES

No privacy breaches occurred during the reporting period.

10. PRIVACY IMPACT ASSESSMENT (PIA)

No PIAs were completed during the reporting period.

11. DISCLOSURES MADE UNDER PARAGRAPH 8 (2)(M)

No disclosures were made under paragraph 8 (2)(m) of the *Privacy Act* during the reporting period.

Annex A

Privacy Act Designation Order

The President of the Federal Bridge Corporation Limited (Corporation), pursuant to section 73 of the *Privacy Act*, hereby designates the person holding the position of Vice-President, Legal Affairs and Corporate Secretary of the Corporation, to exercise the powers and perform the duties and functions of the President as the head of a government institution under the Act.

Dated at Ottawa, this 3rd day of June 2015.



Micheline Dubé
President



ANNEX B

2017-2018 STATISTICAL REPORT

PURSUANT TO *THE PRIVACY ACT*

The annual statistical report of The Federal Bridge Corporation Limited (Corporation) under the *Privacy Act* indicates that no request was submitted to the Corporation under the legislation during fiscal year 2017-2018.

The Corporation was amalgamated with St. Mary's River Bridge Company on January 27, 2015 and with Blue Water Bridge Authority on February 1, 2015. Its mandate is to manage and operate federally owned bridges and structures. It is subject to the *Privacy Act*.

Section 10.1 of this Statistical Report attached in appendix describes the costs (in terms of human resources) borne by the Corporation in administering its *Privacy Act* program.



Statistical Report on the *Privacy Act*

Name of institution: The Federal Bridge Corporation Limited

Reporting period: 2017-04-01 to 2018-03-31

Part 1: Requests Under the *Privacy Act*

	Number of Requests
Received during reporting period	0
Outstanding from previous reporting period	0
Total	0
Closed during reporting period	0
Carried over to next reporting period	0

Part 2: Requests Closed During the Reporting Period

2.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	0
19(1)(f)	0	22.1	0	27	0
20	0	22.2	0	28	0
21	0	22.3	0		

2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

2.4 Format of information released

Disposition	Paper	Electronic	Other formats
All disclosed	0	0	0
Disclosed in part	0	0	0
Total	0	0	0

2.5 Complexity

2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	0	0	0
Disclosed in part	0	0	0
All exempted	0	0	0
All excluded	0	0	0
Request abandoned	0	0	0
Neither confirmed nor denied	0	0	0
Total	0	0	0

2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	0	0	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

2.5.3 Other complexities

Disposition	Consultation Required	Legal Advice Sought	Interwoven Information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

2.6 Deemed refusals

2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Part 3: Disclosures Under Subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

Part 4: Requests for Correction of Personal Information and Notations

Disposition for Correction Requests Received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

Part 5: Extensions

5.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	15(a)(i) Interference With Operations	15(a)(ii) Consultation		15(b) Translation or Conversion
		Section 70	Other	
All disclosed	0	0	0	0
Disclosed in part	0	0	0	0
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
Total	0	0	0	0

5.2 Length of extensions

Length of Extensions	15(a)(i) Interference with operations	15(a)(ii) Consultation		15(b) Translation purposes
		Section 70	Other	
1 to 15 days	0	0	0	0
16 to 30 days	0	0	0	0
Total	0	0	0	0

Part 6: Consultations Received From Other Institutions and Organizations

6.1 Consultations received from other Government of Canada institutions and other organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Pending at the end of the reporting period	0	0	0	0

6.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

6.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of days required to complete consultation requests							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Part 7: Completion Time of Consultations on Cabinet Confidences

7.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

7.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Part 8: Complaints and Investigations Notices Received

Section 31	Section 33	Section 35	Court action	Total
0	0	0	0	0

Part 9: Privacy Impact Assessments (PIAs)

Number of PIA(s) completed	0
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Part 10: Resources Related to the Privacy Act

10.1 Costs

Expenditures		Amount
Salaries		\$0
Overtime		\$0
Goods and Services		\$0
• Professional services contracts	\$0	
• Other	\$0	
Total		\$0

10.2 Human Resources

Resources	Person Years Dedicated to Privacy Activities
Full-time employees	2.00
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
Total	2.00

Note: Enter values to two decimal places.